The purpose of this data collection is to gather information on students that receive instruction at home or at a hospital due to injury or illness at any time during the collection period of December 2, 2007 through December 1, 2008. This information is used for federal and state reporting.

Audience

This is a required collection for public, accredited nonpublic schools, charter schools and freeway schools.

Instructions

Reporting a Student for Homebound/Hospital Collection:
1. Report data for students that receive instruction at home or at a hospital due to injury or illness that are absent from school for a minimum of twenty (20) consecutive instructional days during the collection period, Dec 2, 2007 through Dec 1, 2008.
2. Special Education students with an IEP that are homebound (Code 13) are NOT included in this report solely because they are homebound.
3. Report students that are homebound that overlap the collection period by reporting a record for each school year. The ending date for 2006-2007 would be Dec 1, 2007. The starting date for 2007-2008 would be Dec 2, 2007 until the student returns.

The **required collection period** begins **December 2, 2007** and ends **December 1, 2008, which** is the **final** date for submission. During this time you are required to submit a file, review the processing results of the file for errors, and review the reports in the Message Center for accuracy. These reports are provided for you under the section "Reports" and should be printed and reviewed by the responsible person(s). If there are any errors or inaccuracies you may correct your data file and resubmit until the end of the day of the final collection date.   A Homebound Input form is available in the Application Center.

Homebound (DOE-HB)

Field Order	Fieldname Description	Length	Data Field Specification and Requirements	Notes	
1 A	**School Number**	4	State Assigned School ID **Allowable values are:** Valid School number **Required Field**: Yes	School building id	
2 B	**Student Test Number (STN)**	9	Official Student Test Number (STN) assigned to student **Required Field**: Yes	STN Number must already exist in the STN Lookup	
3 C	**Grade Level**	2	**Allowable Codes Are:** PW = Pre-School Ages 0-2 PK = Pre-Kindergarten Ages 3-5 KG = Kindergarten 01 = Grade 1 02 = Grade 2 03 = Grade 3 04 = Grade 4 05 = Grade 5 06 = Grade 6 07 = Grade 7 08 = Grade 8 09 = Grade 9 10 = Grade 10 11 = Grade 11 12 = Grade 12 13 = Grade 12+/Adult **Required Field**: Yes	Pre-Kindergarten students, age 5, are students who are not eligible for Kindergarten because their birth date falls after the official enrollment date for Kindergarten. PW – students who are provided Special Education services from birth through Age 2. **13 =Grade 12+/Adult**: These may be students who received *Certificates of Achievement* or *Course Completion* and who have returned for further education and to possibly earn a regular or other diploma.	

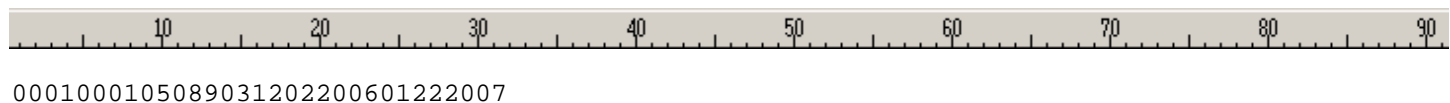| Field Order	Fieldname Description	Length	Data Field Specification and Requirements	Notes	
4 D	**Homebound Beginning Date**	8 or 10	Did the student receive instruction at home or at a hospital at any time during the school year due to illness or injury? Beginning date of Injury/illness **Allowable Date Formats Are:** MMDDYYYY and MM/DD/YYYY Where: MM = Month (01 – 12) DD = Day (01 – 31) YYYY = Year (2006,2007) Required Field: Yes	Refer to Code 13 for Homebound/Hospital used by Special Education Division for special education participants. Any student injured can be reported, it is not limited to special education participants that become homebound Illness/injury that overlaps the collection year should be reported for each collection year beginning with Dec 2, 2006 and ends at Dec 1, 2007. Last day of school may also be used when illness extends into summer break.	
5 E	**Homebound Ending Date**	8 or 10	Ending data of Injury/illness Required Field: Yes		

Reference
511 IAC 7-27-07-11

Example Data File Formats

The following section contains the example data files in the allowed comma delimited, positional, and XML formats.

Comma Delimited Format
0001,000105089,03,12/2/2006,01/22/2007

Positional Format

0001000105089031202200601222007

E(x)tensible Markup Language (XML) Format

```
<XIF_HBData>
        <Corporation Id="">
                <School Id="">
                        <Student STN="">
                                <SchoolUse Grade="" />
                                <Homebound>
                                        <Incident BeginDate="" EndDate="" />
                                        <Incident BeginDate="" EndDate="" />
                                </Homebound>
                        </Student>
                </School>
        </Corporation>
</XIF_HBData>
```

Change History

The following section contains a history of changes made to the Data Layout from the prior version.

Version Number	Change History
12.04.07	**Dates changed for 07-08 Collection year** Counting students section changed Reference Section added
	Start of 07-08 Collection
01.26.07	**Grade level note changed on pre-kindergarten, removed reference to Title I students. Homebound beginning Date, year example changed. Date changed on Example Data File Formats to 12/1/2006 as acceptable date.**
05.30.06	**New collection due to breakup of the DOE-PS.**
	Start of 06-07 Collection